



## Shares - Dividends Income

On the reverse side of this information sheet is a checklist to assist you in putting together the details required for the preparation of your tax return.

If you are not sure on any item, or have something you feel should be included which is not mentioned on the checklist, please do not hesitate to attach documentation or notes on the further details so that we may review this with you to determine if it is an item that is relevant to be included.

### **Shares - Dividends**

Some dividends may be untaxed (unfranked) while some dividends may be taxed (franked). The tax paid is called imputed credit. Therefore, the total value of a dividend is determined by adding the unfranked, franked and imputed credit amounts.

Note: Please record all dividends with a 'payment date' between 1 July and 30 June (tax return financial year) and ignore the period or year end date that may be mentioned on the payment advice.

If the dividend is reinvested in more shares, or is paid in shares rather than paid in money, it is still deemed to be a taxable dividend.

### **Shares - Trading**

The total cost of shares is the total amount you paid to acquire them. This consists of the purchase price, plus brokerage fees, plus stamp duty, plus any other purchasing costs such as financing costs.

The net income from the sale of shares is the selling price actually received, net of brokerage fees and any other costs associated with the sale.

The profit on the sale of shares held for a period of more than 12 months may be subject to a 50% discount.

Any taxable capital gains are taxed at the rate that the taxpayer would normally pay tax. When we calculate your taxation position for the year, we will calculate capital gains tax separately for you, so that you are aware of the tax payable on the profits from your capital trading.

Capital losses (from share trading) are offset against any capital gains and any unapplied portion can be carried forward to a future year to be offset accordingly.

Capital losses cannot be offset against normal income from salaries, wages, interest or dividend income etc.

Note: If dividends and/or profits from share trading are in joint names, please don't forget to halve the relevant amounts so that only your half is listed on the checklist – please prepare a separate checklist for the joint owner (including spouse/partner).

# SHARE DIVIDEND & SHARE TRADING INCOME CHECKLIST

Client Name: \_\_\_\_\_

Tax Return Year: 30 June, \_\_\_\_\_

**Shares - Dividends** (Please include any dividends which may have been reinvested during the tax year)

Company Name	Date Dividend Paid	Unfranked Dividend	Franked Dividend	Imputed Credit

**Shares - Trading**

Company Name	Date Purchased	Total Cost	Date Sold	Net Income

Please prepare the appropriate share income and trading sections in my tax return based on the information I have provided which has been prepared from the source documentation I hold should I be selected for an ATO audit at any time.

Client signature: \_\_\_\_\_ Dated: \_\_\_\_/\_\_\_\_/\_\_\_\_